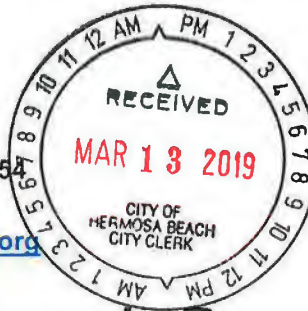


PRR-19-00015



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



Received By: Tamesha H.  
 Referred To: IT, CMO, CD, LA.  
 Date Referred: 3/14/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Jay Tufano</u>		Email: <u>jtufano@ringbenderlaw.com</u>	
Address:		Phone:	
City:		Fax:	

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

see attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature

Date

### For Departmental Use Only:

<b>Action Requested:</b>	<b>Action Taken:</b>	<b>By</b> _____ <b>Date</b> _____
<u>Review Only</u>	<u>Document Reviewed</u>	<u>Non-Existent Document</u>
<u>Copies Requested</u>	<u>Copies Provided</u>	<u>Other (Please Explain)</u>
	<u>Refusal/Reason</u>	

### For City Clerk's Use Only:

**Date Requestor Notified** \_\_\_\_\_ **Notified By:** \_\_\_\_\_ **Date Picked Up or Mailed** \_\_\_\_\_



**Jay A. Tufano, Associate**  
3150 Bristol Street, Suite 220  
Costa Mesa, CA 92626  
Direct: 949-202-5806  
Cell: 949-554-4184

jtufano@ringbenderlaw.com  
www.ringbenderlaw.com

March 13, 2019

**Via Email**

City of Hermosa Beach  
1315 Valley Drive  
Hermosa Beach, CA 90254

Re: Public Records Act Request – Hermosa Beach Planning Commission, etc.

To Whom It May Concern:

Pursuant to the California Public Records Act 6250 *et seq.*, we are requesting an opportunity to inspect or obtain copies of public records in your possession as follows:

- Any and all communications from or to Ken Robertson from any of the Planning Commission or City Council members relating or referring to the TA 17-1 Text Amendment regarding definitions and standards for assembly uses, in order for the City to be consistent with the Religious Land Use and Institutionalized Persons Act (RLUIPA) and related Planning Commission hearing on that issue continued to June 20, 2017;
- Any and all communications from or to Ken Robertson from any of the Planning Commission or City Council members in any way relating to the TA 17-1 Text Amendment regarding definitions and standards for assembly uses, in order for the City to be consistent with the Religious Land Use and Institutionalized Persons Act (RLUIPA) and the related August 22, 2017 City Council hearing;
- Any and all communications between any member of the City Staff, Planning Commission, City Council or others including but not limited to phone calls, text messages, and emails related to the request for code enforcement history of existing gymnasiums and fitness centers in the M-1 zoning district (related

to Agenda Item No. 10) as detailed in the memorandum attached to the June 20, 2017 Planning Commission report;

- Any and all communications between commissioner Marie Rice and Ken Robertson including but not limited to phone calls, text messages, and emails to/from each of their personal or business e-mails between March 2017 and August 2018;
- Any and all communications between Councilmember Stacey Armato and Ken Robertson including but not limited to phone calls, text messages, and emails to/from each of their personal or business e-mails between March 2017 and August 2018;
- A copy of the Public Notice for the June 20, 2017 Planning Commission hearing; and
- A copy of the Public Notice for the August 22, 2017 City Council hearing.

The California Public Records Act requires a response within ten business days. If you deny any part or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering this request,

Very truly yours,

RING BENDER LLP

/s/

Jay A. Tufano